



# Training Programme – Here to help you....

**As always, your feedback has helped to shape the continued development of the service. New courses have been added to established ones to help you to respond to your changing role.**

## Changing times....

To keep you up to date, new courses, workshops and briefings will be introduced during the year as new legislation and ways of working are introduced. This year, look out for another new Ofsted inspection framework as well as the review of the national curriculum.

All new courses will be advertised in the Governors Update and Thursday email.

## Bespoke Courses

Many governing bodies have benefited from specific bespoke training or workshops that are tailored to their specific needs.

To get the most from these sessions, governors will need to provide some information in advance and have some school specific information, for example, the School Development Plan, available at the event.

To enable us to meet the demand for whole governing body training, we deliver bespoke training to local school groups. All we ask is that you invite at least one or two other governing bodies to join with you (unless your school is receiving priority support). We have run several sessions like this and

governors have welcomed the opportunity to share experiences with other governors.

All these courses have a mix of receiving information and discussion on issues that specifically relate to your governing body. Please don't assume that a review of your governing body's work will result in radical changes. Often, these sessions offer reassurance that your way of working is effective but that there is opportunity, by making small changes, to improve efficiency or outcomes.

## Menu for Bespoke Courses

- Roles and responsibilities of the governing body
- The strategic role of the governing body
- Handling complaints
- The role of the link governor / governor visits to school
- Monitoring and evaluating school performance

## Facilitated Sessions

Governor Development Services can offer a guided or facilitated session to help you set the strategic direction of the school, self-evaluate or work together to address a specific governance issue. You will be provided with a report or an action plan to help you continue the work in a structured way.

## South Gloucestershire Governor Standard

Although the SEF is no longer a requirement from September 2011, governors will still have to demonstrate that you are evaluating the performance of the school and of your governing body. The Governor Standard is aligned with the Ofsted framework so can be used by governors as evidence of your effectiveness during inspection and as part of your own accountability. It can also form the basis of your Governor Development Plan.

## To Book Bespoke Courses or the Governor Standard

When you have decided on your local school group, just contact Governor Development Services to agree a date. Usual booking procedures will apply.



## Helping You Prioritise Your Development

We appreciate governors already commit a considerable amount of time to their school. The following matrix may assist governors in identifying and selecting appropriate training for the individual or committee responsibilities.



page	Individual Governor/Committee Matrix	Statutory Governor Responsibilities	All Governors		New Governors	Chairs/Vice Chairs	Clerks	Committee/ Individual Governor Roles	Governor Panels
			Primary	Secondary					
13	Complaints Procedure	✓	✓	✓		✓	✓	✓	✓
14	Dealing with Challenging Behaviour (outside of the Classroom)		✓	✓		✓	✓	✓	✓
15	Early Years – Effective Self-Evaluation	✓	✓					✓	
16	Early Years – Understanding Assessment		✓					✓	
17	Early Years Principles of Good Practice		✓					✓	
18	E-safety – What governors need to know	✓	✓	✓				✓	
19	Exclusions – A Governor’s Guide	✓	✓	✓				✓	✓
20	Finance for School Governors	✓	✓	✓	✓			✓	
21	Getting Primary School Relationship and Sex Education Right	✓	✓					✓	
22	Hearing the Views of Pupils, Parents & the Wider Community	✓	✓	✓				✓	
23	Improving Attendance and Achievement	✓	✓					✓	
24	Induction for new Governors	✓	✓	✓	✓				
25	Introduction to Clerking	✓					✓		
26	Network Meetings for Chairs and Clerks					✓	✓	✓	
27	New Governors Forum		✓	✓	✓				
28	Parental Engagement Through ICT		✓	✓				✓	
29	Performance Management for Headteachers - The Governor’s Role	✓	✓	✓					✓
30	Professional Development for Clerks 1. The Clerk as Administrator		✓	✓			✓		
31	Professional Development for Clerks 2. The Clerk as Information Manager		✓	✓			✓		
32	Professional Development for Clerks 3. The Clerk as Adviser		✓	✓			✓		
33	Roles and Responsibilities of Governors	✓	✓	✓				✓	
34	Safeguarding in Schools	✓	✓	✓				✓	
35	Safer Recruitment	✓	✓	✓				✓	✓
36	School Improvement Monitoring and Evaluating	✓	✓	✓				✓	
37	Strategic Role of Governors	✓	✓	✓				✓	
38	Supporting Learning Through ICT in Primary Schools		✓					✓	
39	Taking the Chair – Module 1-4		✓	✓		✓			
43	Understanding Performance Data	✓	✓	✓				✓	