

Governor Training Principles

As greater demands are placed on governors there is an increasing need for a diverse package of governor support and training. With this in mind,

We try to ensure that:

- Sessions are led by trainers with expert knowledge of the subjects and who understand governors needs;
- Venues are comfortable and accessible and sessions begin and end on time;
- It is simple to book places on courses and participants receive confirmation at least 2 weeks before a session takes place;
- Governors are actively involved and have opportunities to discuss and share ideas;
- Sessions clarify the responsibilities of the governing body;
- Each session is structured and meets its aims by using a variety of activities and training methods;
- Governors receive written information to share with the governing body;
- Refreshments are available;
- Evaluation forms are used to improve our services.



To enable us to provide an effective service to all governors we hope that you will:

- Comply with the booking and cancellations policy (book before attending, attend after booking);
- Arrive in good time;
- Be prepared to contribute and share good practice;
- Provide constructive feedback and evaluation of courses.

Training & Development Arrangements

Training and Development Costs

If your governing body has subscribed to Governor Development Services then you have unlimited free access to all training, events, advisory support and internet information and guidance.

If your governing body does not subscribe, then services can still be accessed on a Pay As You Go rate, however advisory support and internet services are extremely limited.

Full Day course £110
Half Day course £60
Evening course £40

The cancellation policy also applies to Pay As You Go reservations.

Cancellation Policy

Courses are organised in response to governor demand. It is our intention to ensure that cancellations are kept to a minimum but there may be occasions when, due to insufficient bookings, there is no option. To enable us to offer such a diverse range of courses within your subscription, we have to set a minimum number of attendees.

It is important to book as early as possible, your booking may avoid a cancelled event.

If the lead trainer is unavailable due to illness or other exceptional circumstances, every effort is made to find an alternative trainer. However, if this is not possible the event will either be cancelled or, if possible, postponed. Delegates will be notified by telephone or email.

If you book and subsequently find you are unable to attend a course, **you must cancel your place at least 10 days in advance of the course or arrange for another governor to attend in your place. Failure to do so will result in your school being charged the following cancellation fee.**

Full day course £55
Half Day course £30
Evening Course £20

To cancel contact Governor Development Services, tel; 01454 863284, or email; governor.services@southglos.gov.uk

