

Annex 2 POLICIES AND OTHER DOCUMENTS THAT GOVERNING BODIES ARE REQUIRED TO HAVE BY LAW

Accessibility plan

All schools

Disability Discrimination Act 1995: Sections 28D and 28E

Education Act 1996: Section 316

Admissions policy

Aided schools and foundation schools

Community and controlled schools if the LA formally transfers the responsibility to them

Part 3 of the School Standards and Framework Act 1998 and the School Admissions

Code

Annual report to parents (from governors), see Governors' annual report to parents

Attendance targets

All schools except maintained nursery schools

School Standards and Framework Act 1998: Section 63 (amended)

The Education (School Attendance Targets) (England) Regulations 2005: SI 2005/58

The Education (School Attendance Targets) (England) Regulations 2007: SI 2007/2261

Charging policy

All schools

(Community and voluntary controlled consult LA)

Education Act 1996: Section 457

Education (School Sessions and Charges and Remissions Policies) (Information)

(England) Regulations 1999: SI 1999/2255

Child protection policy

All schools

Education Act 2002: Section 175

Collective worship (policy on)

All schools except maintained nursery schools

School Standards and Framework Act 1998: Section 70 and Schedule 20

Complaints procedure

All schools

Education Act 2002: Section 29

Curriculum policy

All schools

The Education (Terms of Reference) (England) Regulations 2000

Exclusion of pupils

All schools

Education Act 2002: Section 52

The Education (Pupil Exclusions and Appeals) (Maintained Schools) (England)

Regulations 2002: SI 2002/3178

Improving Behaviour and Attendance: Guidance on Exclusion from Schools and Pupil Referral Units

Freedom of information publication scheme

All schools

Freedom of Information Act 2000: Section 19

Governors' allowances (schemes for paying)

All schools (if school has agreed to pay expenses)

The Education (Governors' Allowances) (England) Regulations 2003: SI 2003/523

Governors' annual report to parents

Maintained nursery schools

Education Act 2002: Section 30

Education (Governors' Annual Reports) Regulations (England) 1999 (amended):
SI 1999/2157

Education (Governors' Annual Reports) Regulations (England) (Amendment) (No. 2)
2002: SI 2002/2214

Health and safety policy

All schools

Health and Safety at Work Act 1974: Sections 2(3), 3 and 4

Risk Assessments: The Management of Health and Safety at Work Regulations 1999:
SI 1999/3242

Home-school agreements

All schools except maintained nursery schools

School Standards and Framework Act 1998: Sections 110 and 111

Instrument of government

All schools

School Governance (Constitution) (England) Regulations 2007: SI 2007/957

Minutes of, and papers considered at, meetings of the governing body and its committees

All schools

School Governance (Procedures) (England) Regulations 2003: SI 2003/1377

Performance management policy

All schools

Education (School Government) (Terms of Reference) (England) Regulations 2000:
SI 2000/2122

Guidance: Role of Governing Bodies and Heads 2000

Education (School Teacher Appraisal) (England) Regulations 2001: SI 2001/2855

Prospectus

All schools except maintained nursery schools

Education (School Information) (England) Regulations 2002: SI 2002/2897 (amended)

Pupil discipline (including anti-bullying) policy

All schools

School Standards and Framework Act 1998: Section 61 (amended)

Race equality policy

All schools

Race Relations (Amendment) Act 2000: Section 2 and Schedule 1A

Race Relations Act 1976 (Statutory Duties Order) 2001: SI 2001/3458

Register of pupils

All schools unless otherwise stated

The Education (Pupil Registration) (England) Regulations 2006: SI 2006/1751

Register of business interests of headteacher and governors

All schools

The Financing of Maintained Schools Regulations 1999 [Regulation 25](#) and [Schedule 5\(16\)](#)

Review of staffing structure document

All schools

Education (Review of Staffing Structure) (England) Regulations 2005: [SI 2005/1032](#)

Risk assessments

See Health and safety policy above

School companies

All schools where a company is established

Register: Companies Act 1985

Education Act 2002: [Sections 11 and 12](#) and [Schedule 1](#)

Sex education policy

All schools except maintained nursery schools

Education Act 1996: [Section 404](#)

Special educational needs policy

All schools

Education (Special Educational Needs) (Information) Regulations 1999: [SI 1999/2506](#)

Special Education Needs Code of Practice 2001 [DfES 581/2001](#)

Staff appraisal policy

See Performance management policy above

Staff discipline conduct and grievance (procedures for addressing)

All schools

School Staffing (England) Regulations 2003: [SI 2003/1963](#)

Target setting for schools

All schools except maintained nursery schools

Education (School Performance Targets) (England) (Amendment) Regulations 2007: [SI 2007/2975](#)

Teachers' pay policy

All schools

School Teachers' Pay and Conditions Document